THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ BOARD OF EDUCATION MEETING

WEDNESDAY, JUNE 17, 2020 PUBLIC REAPPOINTMENT MEETING 7:30 P.M. – Remote Meeting

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School as of January 7, 2020. Agendas were mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. Call to Order

II. Roll Call

Mrs. Kris Huegel, President Mrs. Bethany Buccino, Vice-President Dr. Steven LoCascio Mr. Theodore Skopak OPEN

III. Flag Salute

IV. Board of Education Appointment

A. Oath of Office: Board Secretary

B. Roll Call: President

Mrs. Kris Huegel, President

Mrs. Bethany Buccino, Vice-President

Dr. Steven LoCascio

Mr. Raj Mehta

Mr. Theodore Skopak

V. Public Comment on Agenda Items

VI. President's Report

• Remote Learning Survey Report

VII. Superintendent's Report

- 2020 School Closing Pick-up/Drop off
- All School Assembly
- Sixth Grade Promotion
- Remote Extended School Year
- Reopening Committee
- HIB Grades Report
- School Picture Dates for 2020-21

- EFPD Use of Facilities
- Interview Status
- Class Lists
- Student Council Executive Board Elections

VIII. Old Business / Board Discussion

- Superintendent Merit Goals 2019-2020 County Approval
- BOE Goals 2019-2020 Completion
- Superintendent/District Goals 2019-2020 Completion
- Essex Fells Health Related School Closure Plans
- Policy Discussion

P 0152	Board Officers
P 1581	Domestic Violence
R 1581	Domestic Violence (New)
P 2422	Health and Physical Education
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P&R 5330	Administration of Medication
P 7243	Supervision of Construction
P 8210	School Year
P 8220	School Day
R 8220	School Closings
P 8462	Reporting Potentially Missing or Abused Children

IX. New Business / Board Discussion

- BOE Goals 2020-2021
- Superintendent/District Goals 2020-2021
- Superintendent and Business Administrator Merit Goals 2020-2021
- Preschool Tuition 2020-2021 in relation to possible remote plan in fall 2020

X. Reappointment Action Items

RESOLVED that the Board of Education approves Reorganization Action Items # 01 – 33.

1. **RESOLVED**, that the Board appoints the Steven J. Lella as the purchasing agent for the Essex Fells School District for the 2020-2021 school year in accordance with N.J.S.A.18:18A-2b as revised, and assigned the authority, responsibility, accountability for purchasing on behalf of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.18A:18A-3a(Bid Threshold) at a bid threshold up to \$44,000, 18A:18A-37a-c (quotations), and 18A:18A-7 (Emergency Purchases), and prepare and issue all purchase orders in accordance with N.J.S.A.18A:18A et. seq. and applicable Board policies and regulations.

Moved by:	Seconded by:		
Ayes:	Nays:		

2. **RESOLVED**, that the Board appoints the firm of Fogarty & Hara as Board Attorney, as per the proposal, for the 2020-2021 school year, at an hourly rate of \$175 for a partner and \$155 for an associate. **NOTES:** See Attachment A Moved by: Seconded by: Ayes: Nays: 3. **RESOLVED** that Samuel Klein and Company be appointed to perform of the 2019-2020 audit in the amount of \$11,875 and be the auditor of record for the 2020-2021 school year. **NOTES:** See Attachment B Moved by: Seconded by: Ayes: Nays: **4. RESOLVED** that the Brown & Brown Insurance be appointed as the broker of record for Worker's Compensation Insurance and the Property & Casualty Insurance for the 2020-2021 school year. Moved by: Seconded by: Ayes: Nays: 5. **RESOLVED** that Brown & Brown Benefits Advisors be appointed as the broker of record for the Health & Dental benefits programs for the 2020-2021 school year. Moved by: Seconded by: Ayes: Nays: **6. RESOLVED** that pursuant to the requirements of NJPL 2011 Chapter 78, the Essex Fells Board of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and update its Premium Only Plan (POP) effective September 1, 2020 as follows: 1. The Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac/Wage Works as the Board's

FSA and POP broker-of-record.

the district's POP at no cost.

FSA administrator. This recommendation includes Aflac/Wage Works updating

2. The Board of Education appoints Brown & Brown Benefits Advisors, Inc. as its

3. All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

BE IT FURTHER RESOLVED that Board of Education approves the spending limits for FSAs as \$2,750 for medical and dental and as \$5,000 for dependent care for the 2020-2021 school year.

Moved by:	Seconded by:
Ayes:	Nays:

7. RESOLVED that the Essex Fells Board of Education EI for the position of District Architect for the 2020-2021 school year.

NOTES: See Attachment C

Moved by: Seconded by:

Ayes: Nays:

8. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Essex Fells Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Essex Fells Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Essex Fells Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved by: Seconded by:

Ayes: Nays:

9.	RESOLVED that the Board of Education appoint Marie Criscuolo, as the Essex Fells Board of Education Treasurer of School Monies at an annual salary of \$3,061, commencing July 1, 2020 for the 2020–2021 school year.				
	Moved by:	Seconded by:			
	Ayes:	Nays:			
10.	approve line item transfers as are neces July 1, 2020 to June 30, 2021. Such tra	on designate the Chief School Administrator to sary between meetings of the Board effective nsfers shall be reported to the Board, ratified and t meeting of the Board in accordance with Policy			
	Moved by:	Seconded by:			
	Ayes:	Nays:			
11.		on approves the 2020-2021 Petty Cash fund in the by the Business Administrator/Board Secretary.			
	Moved by:	Seconded by:			
	Ayes:	Nays:			
12.	Facility Supervisor, as Integrated Pest I	on approves the appointment of Mr. Adi Sulistyo, Management Coordinator, Coordinator for Right-safety and environmental programs mandated by pend, for the 2020-2021 school year.			
	Moved by:	Seconded by:			
	Ayes:	Nays:			
13.	Wave Consultants, Inc, of Lincoln Park safety services under PEOSHA for the services to include training, inspections	on approves the renewal of an agreement with New x, New Jersey to provide mandatory environmental 2020-2021 school year, at an annual fee of \$1,750, and plan review update for Right To Know, lity, AHERA and Integrated Pest Management.			
	NOTES: See Attachment D				
	Moved by:	Seconded by:			
	Ayes:	Nays:			

14.	1. RESOLVED that the Board of Education appoints Michelle V. Gadaleta as the 504 Officer for the 2020-2021 school year.		
		Moved by:	Seconded by:
		Ayes:	Nays:
15.	Secretary as	the district Affirmative	cation appoints the Business Administrator/Board Action Officer, Public Agency Compliance Officer for the 2020-2021 school year.
		Moved by:	Seconded by:
		Ayes:	Nays:
16.		• that the Board of Edu ne 2020-2021 school ye	cation reaffirms its Policies, Bylaws and Regulations ar.
		Moved by:	Seconded by:
		Ayes:	Nays:
17.	Asbury Park Jersey, for th Payroll/Perso	Board of Education – In a continuation of software	cation approve the renewal of an agreement with the Information Technology Center of Asbury Park, New vare services for Budgetary/Accounting System and essing, including ID numbers and Computer Ports for \$8,810.00.
	NOTES:	See Attachment E	
		Moved by:	Seconded by:
		Ayes:	Nays:
18.	Bank Deposit the following	itory for the Board of E g signatories: The Boar	cation approves Valley National Bank as the official ducation for the 2020-2021 school year and approves d of Education President, the Board Secretary and the proves the Principal for the Student Activity Account

BE IT FURTHER RESOLVED that the Essex Fells Board of Education approves the

	State of New Jersey Cash Management Fund as an official Bank Depository for the Board of Education for the 2020-2021 school year.			
		Moved by:	Seconded by:	
		Ayes:	Nays:	
19.	Board of Edu	that <u>The Progress</u> be designated as the cation of the Township of Essex Fells, we want for the publication of official in	and The Star Ledger be designated as	
		Moved by:	Seconded by:	
		Ayes:	Nays:	
20.	Schools to pa	that the Board of Education grants auth y bills between Board of Education me proval for the 2020-2021 school year.	•	
		Moved by:	Seconded by:	
		Ayes:	Nays:	
21.		that the Board of Education approves tudent for 2020-2021 school year for a 5	-day, 3-hour program.	
		Moved by:	Seconded by:	
		Ayes:	Nays:	
22.	RESOLVED Holidays.	that the Board of Education approves t	he (10) 2020-2021 Custodial	
	NOTES:	See Attachment F		
		Moved by:	Seconded by:	
		Ayes:	Nays:	

23. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Wellness & Rehabilitation Services, Physical Therapist, for the 2020-2021 school year, at the following hours and rates:

• Treatment \$25,500.00

• Data updates and IEP Development/

Progress Reports \$5,650.00

• Estimated 8 Evaluations total (initial/Rev.) at \$350.00 each

Not to exceed \$2,800.00

Total school year cost not to exceed: \$33,950.00

Moved by: Seconded by:

Ayes: Nays:

24. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Meg Lipper, BCBA, for the 2020-2021 school year, at the following hours and rates:

Estimated 20 hours at \$90.00/hour for:

• BCBA Instruction/Home

Not to exceed: \$1,800.00

Estimated 400 hours at \$90.00/hour for:

• BCBA Instruction/School

Not to exceed: \$36,000.00

Estimated 40 hours at \$55.00/hour for:

• Curriculum Development/Data Review

Not to exceed: \$2,200.00

Total school year cost not to exceed:

\$40,000.00

Moved by: Seconded by:

Ayes: Nays:

25. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Debbie Rosenson, School Social Worker, for the 2020-2021 school year, at the following hours and rates:

	Up to 10	Up to 10 evaluations per year at \$325 per evaluation \$3,250.00		
	Moved by	: Second	ded by:	
	Ayes:	Nays:		
26.	Superintendent, the Out-of-	l of Education accepts and approve District Program Costs at Newman ear, at the following daily/yearly ra	rk School (Student 260256)	
		 Estimated 180 days at \$330.13/d September 1, 2020 through J Total school year cost not to ex 	une 30, 2021	
	Moved by	: Second	ded by:	
	Ayes:	Nays:		
27.	Superintendent, the Out-of-	I of Education accepts and approve District Program Costs at PG Charat the following daily/yearly rates Estimated 180 days at \$390.06/d • September 1, 2020 through J Total school year cost not to ex	mbers (Student 280447) for: lay for: une 30, 2021	
	Moved by	Second	ded by:	
	Ayes:	Nays:		
28.	Superintendent, the services	of Education accepts and approve of The Ambulatory Care Center and the 2020-2021 school year for the f	at St. Barnabas (Hearing &	
	<u> </u>	Processing Evaluations cal Evaluations	<u>\$700.00</u> each <u>\$500.00</u> each	
	Moved by	: Second	ded by:	
	Ayes:	Nays:		

29.	the Superintend	DLVED that the Board of Education accepts and approves, as recommended by apprintendent, the services of St. Joseph's Child Development Center (Dr. Aparna & & Dr. Poorvi Patel) for the 2020-2021 school year for the following evaluations:			
		Pediatric Neurological Evaluations		<u>\$450.00</u> each	
		Moved by:	Seconded by:		
		Ayes:	Nays:		
30		that the Board of Education accepts a dent, the services of Dr. Bryan Fenne evaluations:			
		Pediatric Psychiatric Evaluations Missed Evaluations		\$850.00 each \$300.00 each	
		Moved by:	Seconded by:		
		Ayes:	Nays:		
31.		hat the Board of Education accepts ar lent, the services of Dr. Mercedes Pai ag evaluations:		•	
		Pediatric Psychiatric Evaluations		\$1,550.00 each	
		Moved by:	Seconded by:		
		Ayes:	Nays:		
32.		nat the Board of Education approves t ector for the 2020-2021 school year, nation.			
		Moved by:	Seconded by:		
		Ayes:	Nays:		

33.]	33. RESOLVED that the Board of Education approves the substitute rate of pay for the					
2	2020-2021 school year a	s follows:				
		Teacher Nurse	\$95/day \$160/day			
	Moved	d by:		Seconded by:		
	Ayes:			Nays:		
XI.	Superintendent's Reso	<u>olutions</u>				
F	RESOLVED that the Bo	ard of Educa	ation approves Su	perintendent Resolutions # $01 - 37$.		
1	the Superintendent, th	ne submissio Office of Edu	n of attained 2019 scation for approv	and approves, as recommended by 0-2020 Superintendent Merit Goals ral and District payment pending		
	NOTE: Documentat	ion Attached	1			
	Moved	l by:		Seconded by:		
	Ayes:			Nays:		
2	the Superintendent, th	ne submissio ounty Office	n of attained 2019 of Education for	and approves, as recommended by 0-2020 Business Administrator Merit approval and District payment		
	NOTE: Documentat	ion Attached	1			
	Moved	d by:		Seconded by:		
	Ayes:			Nays:		
3		ontract with	Steven J. Lella fo	nd approves, as recommended by the r the 2020-2021 school year,		
	NOTE: Copy of con	tract with Ba	A			
	Moved	l by:		Seconded by:		
	Ayes:			Nays:		

4. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following administrative salaries for the 2020-2021 school year:

Michelle Gadaleta	Superintendent Successive Contracts Principal	\$157,416 \$ 3,243 <u>\$ 5,000</u> \$165,389
Steven J. Lella	Business Administrator	\$111,024
Moved by:	Seconded by:	
Aves:	Navs:	

5. **RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the resignation of Jeanine Whitman, LDT-C, effective at the completion of the Extended School Year Program which ends on July 30, 2020.

Moved by: Seconded by:

Ayes: Nays:

6. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following teaching staff for the 2020-2021 school year:

Name	FTE	Guide	Step	20-21 Salary		17/20 YOS
Lauren Brzostowski	1.00	BA	5	\$58,933	4 th – Inclusion	2.9
Marisa Burger	1.00	MA + 15	6	\$66,280	Pre K	5.9
Sara Christopher	1.00	MA + 15	6	\$66,280	6 th	8.9
Monica Craveiro	1.00	MA	7	\$66,006	5 th	9.9
Nicole Criscione	1.00	MA	6	\$64,999	5 th – Inclusion	6.9
Rory Duarte	1.00	BA	3	\$57,168	Pre K – Inclusion	1.9
Laurie Fischer	.60	MA	8	\$40,504	Speech	2.9
Candice Fitzgerald	1.00	BA +30	5	\$63,220	2 nd (Mat.)	7.9
Jaclyn Franzi	1.00	BA +30	4	\$62,303	3^{rd}	3.9
Kristen Kowalski	1.00	BA + 30	4	\$62,303	3^{rd}	2.9
Molly Livio	1.00	BA +15	6	\$61,994	K	3.9
Katie MacKenzie	1.00	MA +30	7	\$69,340	2nd – Inclusion	9.9
Catherine McNish	1.00	BA + 30	7	\$64,999	Art/STEAM	7.9
Allison Myers	1.00	MA	3	\$62,409	6 th - Inclusion	1.9
Patricia Pakonis	.40	BA	4	\$23,206	Spanish	2.9
Laura Quinn	1.00	BA	7	\$60,765	2nd	5.9

AGENDA					June 1	7, 2020
Mary Renz	1.00	MA	15	\$84,915	Nurse	.9
Rebecca Santin	.60	MA	3	\$37,445	Art Therapist	1.9
Rosalie Takkel	1.00	BA +30	10	\$70,303	K-Inclusion	12.9
Kimberly Trafford	.60	MA + 15	6	\$39,768	Media Center	6.8
Michelle Truchel	1.00	BA	4	\$58,016	5 th	3.9
Katie Vetere	1.00	MA	8	\$67,507	5th $-$ Inclusion	2.9
John Viggiano	1.00	MA	10	\$71,127	Phys Ed	12.7
Tracie Wieczorek	1.00	BA +30	6	\$64,138	3 rd – Inclusion	1.9
Michelle Barshay	1.00	BA +30	12	75,338	BSI	13.9
		Lon	gevity	\$1,200		
		Tota	al	\$76,538		
Dorotea Banek	1.00	MA +30	18	\$96,719	$4^{th}/6^{th}$	22.6
		Lon	gevity	\$1,500		
		Tota	al	\$98,219		
Laura Brutman	1.00	MA	12	\$76,184	1 st	14.9
		Lon	gevity	\$1,200		
		Tota	al	\$77,384		
Nina Buonomo	1.00	MA +15	16	\$89,108	$6^{th}/5^{th}$	18.9
		Lon	gevity	\$1,500		
		Tota	al	\$90,608		
Jackie Castellano	1.00	MA +30	18	\$96,719	Technology	30.9
			gevity	\$1,500		
		Tota	al	\$98,219		
Catherine Codella	.40	MA	14	\$32,766	Art Therapist	16.9
		Lon	gevity	\$600		
		Tota	al	\$33,366		
Kristin Gann	1.00	BA	18	\$87,200	K	17.9
		Lon	gevity	\$1,200		
		Tota	al	\$88,400		
Susan Hacker	1.00	MA	12	\$76,184	$4^{ ext{th}}$	14.9
			gevity	\$1,200		
		Tota	al	\$77,384		
		13 o	f 29			

Deana Hromoko	1.00	MA +30	15	\$88,249	1 st	20
		Lor	ngevity	\$1,500		
		Tot	tal	\$89,749		
Lisa Massaro	1.00	MA +15	18	\$94,419	BSI	21.9
		Lor	ngevity	\$1,500		
		Tot	al	\$95,919		
Kelly Mitchell	1.00	MA +15	13	\$80,244	2nd	15.9
		Lor	ngevity	\$1,200		
		Tot	al	\$81,444		
Judi Reynolds	1.00	MA +30	18	\$96,719	BSI	20.9
		Lor	ngevity	\$1,500		
		Tot	tal	\$98,219		
John Trogani	1.00	BA	12	\$70,943	Music	14.9
		Lor	ngevity	\$1,200		
		Tot	al	\$72,143		
	Moved by:			Seconded by:		
	Ayes:			Nays:		

7. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of the following paraprofessional staff members for the 2020-2021 school year, 184 days:

7 hr/day	@ \$22/hr	\$28,336
7 hr/day	@ \$22/hr	\$28,336
7 hr/day	@ \$22/hr	\$28,336
7 hr/day	@ \$22/hr	\$17,001
	7 hr/day 7 hr/day	7 hr/day @ \$22/hr 7 hr/day @ \$22/hr

Moved by: Seconded by:

Ayes: Nays:

8. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following custodial salaries for the 2020-2021 school year:

Santiago Galindo \$44,740 Adi Sulistyo \$82,042

14 of 29

Lucy Sulistyo \$45,611

Moved by: Seconded by:

Ayes: Nays:

9. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following 12-month support staff salaries for the 2020-2021 school year:

Lisa Evangelista Administrative Assistant \$52,839
Beth Leggett Administrative Assistant \$62,142
Marco Pannullo Computer/IT Technician \$59,624

Moved by: Seconded by:

Ayes: Nays:

10. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following stipend positions for the 2020-2021 school year at the contractual rate:

Judi Reynolds Lead Teacher - \$5,000

Jackie Castellano Technology Coordinator - \$5,000

TBD Child Study Team Coordinator - \$5,000

Deana Hromoko Student Council - \$500 per Laura Quinn Student Council - \$500 per

Dorotea Banek Camp - \$800

Nina Buonomo Camp - \$800 Sara Christopher Camp - \$800 Katie McNish Camp - \$800 Allison Myers Camp - \$800 Mary Renz Camp - \$800 Rebecca Santin Camp - \$800 Camp - \$800 John Trogani John Viggiano Camp - \$800 **EFPD Officer** Camp - \$800

Nina Buonomo Sixth Grade Sleepover - \$250 Sara Christopher Sixth Grade Sleepover - \$250 Catherine Codella Sixth Grade Sleepover - \$250 Katie McNish Sixth Grade Sleepover - \$250

15 of 29

Allison Myers

Mary Renz

Sixth Grade Sleepover - \$250

Rebecca Santin

John Trogani

John Viggiano

Sixth Grade Sleepover - \$250

Michelle Barshav Lunch/Recess \$40 per session Lauren Brzostowski Lunch/Recess \$40 per session Rory Duarte Lunch/Recess \$40 per session Kristen Kowalski Lunch/Recess \$40 per session Allison Myers Lunch/Recess \$40 per session Patricia Pakonis Lunch/Recess \$40 per session Marco Pannullo Lunch/Recess \$40 per session Rebecca Santin Lunch/Recess \$40 per session Lunch/Recess \$40 per session John Trogani Tracie Wieczorek Lunch/Recess \$40 per session Katie Vetere Lunch/Recess \$40 per session John Viggiano Lunch/Recess \$40 per session

Alternates: All Staff Lunch/Recess Duty - \$40 per session

Moved by: Seconded by:

Ayes: Nays:

11. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Maternity/Disability Leave of Absence for Candice Fitzgerald from September 1, 2020 through June 18, 2021, using the following days:

September 1,2020 – September 30, 2020 = 20 sick days October 1, 2020 – January 4, 2021 = FMLA

January 5, 2021 – June 18, 2021 = Leave of Absence

NOTES: Letter attached

Moved by: Seconded by:

Ayes: Nays:

12. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, that the annual teacher evaluations will be conducted through the STRONGE & Associates model, and

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator's evaluation tools are District-developed.

Moved by: Seconded by:

Ayes: Nays:

the Superintenden Drew University -	t, the Agreement betw	accepts and approves, as reveen the Essex Fells School ducation during the 2020-2 of \$4,350.	District and
Moveo	d by:	Seconded by:	
Ayes:		Nays:	
Superintendent and a	pproves the employm	accepts the recommendatio ent of the following studen for a total of 75 hours eacl	t assistants in the
	Joseph Appello Nick McNish	\$12.00/hr \$12.00/hr	
Moveo	d by:	Seconded by:	
Ayes:		Nays:	
Superintendent and a		accepts the recommendatio lano as Technology Coordi exceed 50 hours.	
Moved	d by:	Seconded by:	
Ayes:		Nays:	
Superintendent and a		accepts the recommendations as Lead Teacher, as needed exceed 50 hours.	
Moved	d by:	Seconded by:	
Ayes:		Nays:	
		accepts and approves, as re ear (ESY) Program for Sun	

BE IT FURTHER RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following staff members for the 2020 Extended School Year (ESY) Program Mondays-Thursdays, June 29 – July 30, from 9:00am – 1:00pm, including one half hour additional per day for planning at the following rates:

Jeanine Whitman

CST Coordinator (not to exceed 50 hours) at the contracted rate

Jaclyn Franzi

Katie MacKenzie

Alyssa Rowen

Special Ed Teacher at the contract rate

Special Ed Teacher at the contract rate

Special Ed Teacher at the contract rate

NOTES: Michelle V. Gadaleta, ESY Supervisor

Moved by: Seconded by:

Ayes: Nays:

18. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Professional Services Agreements for Related Services for students in accordance with their IEP's for the Extended School Year (Summer 2020) Program as follows:

OT: Kaleidoscope Education Services

Estimated 15 hours total at \$85.70/hour for:

Treatment

Total summer cost not to exceed: \$1,285.50

PT: Wellness & Rehabilitation Services

Estimated 20 hours total at \$85.00/hour for:

• Treatment

Total summer cost not to exceed: \$1,700.00

BCBA: Meg Lipper

Estimated 10 hours total at \$90.00/hour

Not to exceed: **\$900.00**

Total summer cost not to exceed: \$3,885.50

Moved by: Seconded by:

Ayes: Nays:

19. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for Newmark School for Summer 2020 in the following amount:

17 days total at \$313.30/day

Moved by: Ayes: Nays: 20. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for PG Chambers for Summer 2020 in the following amount:	-
20. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the Out of District Program costs for PG Chambers for Summer	-
the Superintendent, the Out of District Program costs for PG Chambers for Summer	-
30 days total at \$390.06/day	
Total Summer Program Not to Exceed \$11,701.8	<u>80</u>
Moved by: Seconded by:	
Ayes: Nays:	
21. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, contracting with Kaleidoscope Education Services for Occupational Therapist Services for the 2020-2021 school year at a rate of up to \$85.70 per hour. Moved by: Seconded by:	у
Ayes: Nays:	
 22. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following contracts with the Essex Regional Educational Services Commission for the 2020-2021 School Year: Transportation of Special Education and / or specific destinations of school students (Revised) Public School Child Study Team Evaluations Addendum to the Public School Child Study Team for Additional Services NOTE: Contracts with BA Moved by: Seconded by: 	ol
Ayes: Nays	

23. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (June 17th, 2020) the governing body of the Essex Fells BOE, County of Essex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the Essex Fells BOE

AUTHORITY

Pursuant to the provisions of *N.J.S.A.* 40A:11-11(5), the Essex Fells BOE is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage for the 2020-2021 School Year.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to enter into

Cooperative Pricing Agreements; and

WHEREAS, the Morris-Union Jointure Commission, hereinafter referred to as the "Lead Agency," has offered voluntary participation in a Cooperative Pricing System known as the "Educational Cooperative Pricing System" for the purchase of Professional Learning; and

WHEREAS, the Essex Fells School District within the County of Essex, New Jersey, desires to participate in the Educational Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED, by the Essex Fells Board of Education as follows:

As directed by N.J.S.A.18A:18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and

1	ts on behalf of the Essex Fells Board of olying with the 54 provisions of the Local Public eq.) and all other provisions of the revised
EFFE	CTIVE DATE
This resolution shall take effect immedi Year.	ately upon passage for the 2020-2021 School
Moved by:	Seconded by:
Ayes:	Nays:
24. RESOLVED that the Board of Education extends thanks to the PTA and Essex Fells donations and support of the school through	Foundation for Educational Excellence for their
Moved by:	Seconded by:
Ayes:	Nays:
25. RESOLVED that the Board of Education Educational Excellence and the Essex Fells	•

Organizations for the 2020-2021 school year in accordance with Policy #9210; and

BE IT FURTHER RESOLVED that the activities/functions scheduled by these organizations will be brought to the attention of the Board.

Moved by:	Seconded by:
Ayes:	Nays:

AGENDA	June 17, 2020
	ducation accepts and approves, as recommended by the ne following travel related expenses in accordance with the al Development:
Staff Member(s): Kat Event: Virtual Profes Location: Via Zoom Date: 7/6-9/20 Cost: \$160.00	tie MacKenzie ssional Development Training through NJECC
Staff Member(s): Sus Event: NJECC Remo Location: Via Zoom Date: 7/6-9/20 Cost: \$165.00	san FitzGibbon ote Teaching with Google
Wilson Readin	o Multisensory Structured Language Instruction with the ng System Gordon College, Wenham, MA
Moved by:	Seconded by:
Ayes:	Nays:
	of Education accepts and approves, as recommended by the g Nursing Agencies to provide substitute nursing services
	Bayada Pediatrics Delta-T Group Epic Health Services
Moved by:	Seconded by:
Ayes:	Nays:
	of Education accepts and approves, as recommended by assion of the Security Drill Statement of Assurance for the County Office of Education.

Seconded by:

Nays:

Moved by:

Ayes:

JLI (DII		June 17,	2020
the Superinter	ndent, the submission of the H	ccepts and approves, as recommended barassment, Intimidation & Bullying and -2020 school year to the County Office	ĺ
	Moved by:	Seconded by:	
	Ayes:	Nays:	
services for th	ne 2020-2021 school year with on and modification of individual	nters into an agreement for software Frontline in the amount of \$8,105.58 unalized education programs for students	
	Moved by:	Seconded by:	
	Ayes:	Nays:	
the Superinte	endent, the submission of the E	scepts and approves, as recommended as ESEA application for Fiscal Year 2020-25 the grant award in the amount of \$13,8 \$21,191 refusal \$4,075 \$10,000 \$14,075	21 to
	Moved by:	Seconded by:	
	Ayes:	Nays:	
the Superint and accepts	tendent, the submission of the	accepts and approves, as recommended IDEA application for Fiscal Year 2020-upon subsequent approval of the FY 202 hts: \$53,094 \$3,853 \$56,947	-21,
	Moved by:	Seconded by:	
	Aves	Navs:	

33. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities Requests:

EFPD – New Officer Testing 6/25/20 - Gymnasium 9:00am-12:30pm

Essex Fells Borough Council Meeting and EFPD Promotional Ceremony 7/21/20- Gymnasium 7:00 pm

Essex Fells Borough/Red Cross Blood Drive Date TBD- Gymnasium Time TBD

Moved by: Seconded by:

Ayes: Nays:

34. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2020-2021 School Improvement Panel (ScIP)/District Evaluation Advisory Committee/Professional Development:

Michelle Gadaleta Superintendent/Principal Teacher Representative Michelle Barshay Nicole Criscione Teacher Representative Katie MacKenzie Teacher Representative Teacher Representative Katie McNish Teacher Representative Tricia Pakonis Laura Ouinn Teacher Representative Judi Reynolds Teacher Representative Cindy Mehta Parent Representative Kris Huegel **BOE** Representative

Moved by: Seconded by:

Ayes: Nays:

35. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2020-2021 Safety Team/Culture Climate Committee:

Michelle Gadaleta
Rebecca Santin
Lauren Brzostowski
Marisa Burger
Rory Duarte
Jaclyn Franzi

Superintendent/Principal
HIB Representative
Teacher Representative
Teacher Representative
Teacher Representative

24 of 29

Sue Hacker Teacher Representative
Katie McNish Teacher Representative
Michelle Truchel Teacher Representative
Tracie Wieczorek
Cindy Mehta PTA Representative
Laura D'Avella EFFEE Representative

Moved by: Seconded by:

Ayes: Nays:

36. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2020-2021 District Testing Committee:

Michelle Gadaleta
Jackie Castellano
Marco Pannullo
Judi Reynolds
CST Coord.

Superintendent/Principal
Teacher Representative
Teacher Representative
Teacher Representative

Moved by: Seconded by:

Ayes: Nays:

37. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the 2020-2021 Report Card Revision/Portal Committee:

Michelle Gadaleta Superintendent/Principal

Katie McNish **Specials** Preschool Marisa Burger Molly Livio Kindergarten Deana Hromoko First Grade Laura Quinn Second Grade Kristen Kowalski Third Grade Susan Hacker Fourth Grade Monica Craveiro Fifth Grade Nina Buonomo Sixth Grade

Moved by: Seconded by:

Ayes: Nays:

XII. Business Administrator's Report

- State Aid Reduction
- 2019-20 Transportation Billing

XIII. Business Resolutions

RESOLVED that the Board of Education approves Business Resolutions #01–07.

 RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the appointment of Mr. Raj Mehta to the Essex Fells Board of Education.

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education accepts the minutes of the following meeting(s):

Workshop Meeting Minutes	5/6/20
Special Meeting Minutes	5/14/20
Executive Session Minutes	5/14/20
Regular Meeting Minutes	5/20/20
Executive Session Minutes	5/20/20

Moved by: Seconded by:

Ayes: Nays:

3. RESOLVED that the Board of Education approves bills and claims for June in the total amount of \$117,809.71 as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for May as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$346,056.76 including \$322,475.89 for the gross payroll, \$4,525.69 for the Board's share of FICA/Medicare and \$19,055.18 for the State's share of FICA/Medicare.

Moved by: Seconded by:

Ayes: Nays:

4. WHEREAS, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of April;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey

> Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board tifies that after review of the Secretary's monthly financial report and

certifica	tion, that there are no budgetary transfuld require the approval of the Commi	fers that cumulatively exceed 10%
	FURTHER RESOLVED, that the find and shall become a part of the official	
	Moved by:	Seconded by:
	Ayes:	Nays:
month of	PED that the Board of Education approf f May as certified by the Business Addrintendent of Schools.	
	Moved by:	Seconded by:
	Ayes:	Nays:
Executive	ED, that the Board of Education appro County Superintendent of Schools for ties for Kindergarten classrooms 201	renewal of the required waiver of
	Moved by:	Seconded by:
	Ayes:	Nays:
	D that the Board of Education accepts and for Michelle V. Gadaleta in the am	
	Moved by:	Seconded by:
	Ayes:	Nays:

XIV. Meeting Open for Public Comment

XV. Adjournment

BE IT RESOLVED that this public meeting of the Board of Education be adjourned. The next **Regular Meeting** of the Board of Education is scheduled for **Wednesday, August 19 at 7:30 P.M.** location TBD.

Moved by: Seconded by:

Ayes: Nays:

2019-2020

Teacher	Section	Total	М	F
				-
Mrs. Quinn/Ms. Duarte	PS/AM	15	8	7
Mrs. Quinn/Ms. Duarte	PS/PM	15	7	8
Mrs. Gann/Mrs. Takkel	KG/T	13	9	4
Ms. Livio	KL	13	10	3
Mrs. Brutman	1B	15	9	6
Ms. Mitchell/Mrs. Hromoko	1M/H	15	7	8
Ms. Burger	2B	16	8	8
Mrs. Fitzgerald/Mrs. MacKenzie	2F/M	17	9	8
Ms. Kowalski/Ms. Wieczorek	3K/W	15	8	7
Mrs. Massaro	3M	13	6	7
Mrs. Banek/Ms. Franzi	4B/F	20	10	10
Mrs. Hacker/Mrs. Brzostowski	4H/B	21	9	12
Ms. Craveiro/Mrs. Vetere	5C/V	20	12	8
Mrs. Truchel/Mrs. Criscione	5T/C	18	9	9
Mrs. Buonomo/Ms. Myers	6B/M	15	9	6
Mrs. Christopher	6C	16	11	5
TOTAL		257	141	116
Out-of-District		2*		
FINAL TOTALS		259		

^{*}Total includes 2 out-of-district students

Fire Drills: 2019-20

Month	Fire Drill	Emergency Drill				
September	9/11/19	Lockdown 9/13/19				
October	10/15/19	Evacuation Drill 10/4/19				
November	11/15/19	Lockdown/Shelter in Place 11/18/19				
December	12/10/19	Lockdown 12/19/19				
January	1/15/20	Shelter in Place 1/24/20				
February	2/24/20	Shelter in Place 2/25/20				
March	NA	NA				
April	NA	NA				
May	N/A	N/A				
June	N/A	N/A				

HIB / V&V Report

As of Date of BOE Meeting	9/18/19	10/16/19	11/20/19	12/18/19	1/22/20	2/19/20	3/18/20	4/22/20	5/20/20	6/17/20
TOTAL # of Reported Incidents	0	0	1	0	0	0	0	0	0	0
Number of Unfounded Incidents	0	0	1	0	0	0	0	0	0	0
Number of Founded Incidents	0	0	0	0	0	0	0	0	0	0
Violence & Vandalism Incidents	0	0	0	0	0	0	0	0	0	0

ESSEX FELLS SCHOOL DISTRICT MISSION STATEMENT

The Essex Fells School is a very special public elementary school enrolling boys and girls in preschool through the sixth grades. Pupils enjoy small classes and a total school population of approximately two hundred and fifty.

The size of the school is a wonderful asset as it allows a strong sense of community and offers teachers and pupils many opportunities to form bonds of collegiality, identification and support. It also supports the concept that every adult in the school is responsible for every child.

The comparatively small faculty is also a benefit. The faculty as a whole are the decision-making body on all questions of teaching and learning. Teachers find it easy to share experiences and act consistently across pupils' entire academic program. The combined efforts of the staff work to support a pupil centered approach to education.

Essex Fells teachers are encouraged to try new ideas, to work collaboratively with colleagues, and to participate fully in all aspects of schooling.

The mission of the school is etched in the mortar of the original schoolhouse with the words Studies Pass Into Character.

The primary goals of an Essex Fells education include:

- 1. Developing in all pupils the capacity to think critically and communicate effectively through a mastery of written and spoken English.
- 2. Motivating all pupils to recognize and develop their academic abilities in order to build character and to achieve their full potential.
- 3. Teaching children to value themselves, their peers and their teachers.
- 4. Establishing a respect for and a strong sense of responsibility to the physical, social, and aesthetic world around them.
- 5. Nurturing a love of country and a pride in our American heritage and citizenship.
- 6. Communicating a love of scholarship and continued interest in life-long learning.
- 7. Insuring all pupils will achieve the New Jersey Student Learning Standards at all levels.

To secure these common goals, the Essex Fells staff of professional educators recognizes that the collaborative engagement of the children in the learning process is the key to intellectual development. Dedicated teachers create classrooms that are alive with cooperative learning activities and child-centered problem-solving routines. Children are encouraged to explore, to question, to make decisions, and to express opinions in a supportive learning environment. Teachers also model their own commitment to learning by continuing to earn advanced degrees. Ongoing professional development is acknowledged as the foundation for promoting outstanding pupil achievement.